

**LICENSING COMMITTEE - DECISION RECORD – 17 NOVEMBER 2020**

**ATTENDEES:**

**Councillors** – D Lewis (Chairperson), JE Lewis, T Beedle, R Collins, PA Davies, A Hussain, RM James, M Kearn, A Pucella, G Thomas, Alex Williams, J McCarthy and J Williams

**Officers** – A Lee, Y Witchell, MA Galvin, W Lane and M Pitman

**Apologies for Absence** – None

Title of Report	<b>HACKNEY CARRIAGE/PRIVATE HIRE VEHICLE POLICY</b>
Decision Made	<p>That the Committee:</p> <p>(i) Approved the proposal to amend the age policy guidelines so that from 1 February 2021, vehicles submitted for licensing for the first time must be less than 5 years old from the date of first registration; or first use/date of manufacture if the vehicle is imported, with the exception of minibus type vehicles fitted with permanent automated tail lifts which may be aged up to 10 years on first licensing.</p> <p>(ii) Approved the proposal to amend the testing frequency so that from 1 February 2021, vehicles aged up to 10 years old will be tested twice a year and vehicles that are 10 years or older will be tested three times a year.</p> <p>(iii) Approved the revised conditions which take effect from 1 February 2021 for hackney carriage and private hire vehicles, as set out in Appendices D and E of the report.</p> <p>(iv) Approved the Declaration of Fitness Form set out in Appendix F, for use from 1 February 2021.</p> <p>(v) Adopted the Freight Transport Association – National Inspection Standards for Hackney Carriage and Private Hire Vehicle as set out in Appendix G, from 1 February 2021.</p> <p>(vi) Authorised the Chief Officer – Legal, HR and Regulatory Services to prepare (and subsequently amend if necessary) the detailed administrative processes in conjunction with the Fleet Workshop Manager at Ty Richard Thomas.</p> <p>(vii) Approved the proposal that applications which fall under the policy guideline set out at (i) above are dealt with by the Chief Officer Legal, HR and Regulatory Services under the Scheme of Delegation to officers. In addition, to approving the proposal that in a case where an applicant fails to submit an application for the renewal of a licence prior to the expiry date, and the application falls outside the policy guidelines, the requirement for the application to be dealt with by a Sub-Committee is waived, provided that the application is received within five working days of the expiry date. All other cases falling outside the policy guidelines will be dealt with by a Sub-Committee.</p>
Date Decision made	17 November 2020